

## SAFE Field Operations

- Complete the Team Organization Side of the FMF form.
  - Establish one or two neighborhood survey teams.
  - Assign the Situation Status, Supply and Communications tasks to SAFE members.  
*Note: A SAFE member can assume more than one role.*
- Provide SDA forms and clipboards to survey team(s).
- Upon their return
  - Have the Situation Status SAFE member record survey results on Summary Side of the SDA form.
  - Have the Communications SAFE member transmit SDA summary to the EOC
- Have the Supply SAFE member track tool and supply issues on the Tool & Supply Tracking Side of the FMF form.
- Upon return of tools and supplies
  - Record their return on the Tracking Side of the FMF form
  - Check kit contents against Detailed Content Lists
  - Note missing or consumed items for re-order
- Upon demobilization or periodically during extended events
  - Provide completed FMF and SDA forms to the EOC
  - Provide marked up Detailed Content Lists to the EOC
- In this binder:
  - SDA form sample
  - FMF form sample
  - FMF forms
  - Master Content List
  - Detailed Content Lists
  - Detailed Content forms